PARTNER 4 WORK
The Workforce Development Board for the Pittsburgh Area

Questions & Answers
Request for Proposals: WIOA Youth Career Services 2026
Updated: 10/26/26

Questions regarding this RFP must be submitted in accordance with the instructions and deadlines in the RFP. Partner4Work will make reasonable efforts to provide clear and accurate responses based on the information available at the time.

Partner4Work may group similar questions, rephrase questions for clarity, and omit duplicative content. Responses are for clarification purposes and do not limit Partner4Work's rights under the RFP. Final requirements, scope, funding, or other award terms may change based on proposals received, discussions or negotiations, program needs, and the terms of any resulting agreement. In the event of a conflict, the RFP and any formally issued addenda will control.

Q1. Will Partner4Work act as an employer of record for WIOA Youth work experience the way it now handles payroll for Learn & Earn?
A1. Under this RFP, selected providers are responsible for work experience wages and for managing placements with employers. Providers pay work experience costs and are reimbursed by Partner4Work through the cost reimbursement process. Learn & Earn is separate programming and is not part of this procurement.

Q2. Does the mandatory employer letter require a commitment to hire, or is hiring consideration enough?
A2. WIOA Youth Career Services RFP
The employer partner letter must confirm the employer's commitment to providing work-based learning experiences and, for program graduates ready for employment, hiring consideration or employment at self-sustaining wages. A commitment to hiring consideration meets this requirement. A commitment to hire is not required. Letters of commitment are scored as part of the Attachments section of the proposal, and all proposals are evaluated with attention to clarity and quality.

Q3. Are we eligible to participate directly as a specialized financial education provider, or would participation need to be through a qualified WIOA service provider?
A3. This RFP seeks providers who will deliver the three mandatory program elements (paid or unpaid work experience, occupational skills training, and alternative education), either directly or through referral partnerships. An organization that only offers financial education would not meet these requirements as a lead applicant. Financial education organizations may take part by partnering with an organization that applies to deliver the full scope of services.

Q4. Are selected providers permitted to subcontract or partner with technology platforms to fulfill the financial literacy education requirements?

A4. Selected providers are welcome to propose partnering with technology platforms to deliver financial literacy education (subject to our applicable RFP and contract requirements). The platform must provide accessible, age-appropriate instruction that conforms with WIOA requirements.

Applying providers should describe the platform's role, the services to be delivered, any associated costs, and how participant engagement and service delivery will be documented. The selected provider remains responsible for service quality, participant support, required documentation, protection of participant information, and compliance with applicable procurement and contracting requirements. And of course, providing access to a platform alone does not establish that a participant actually received financial literacy education.

Q5. Does Partner4Work maintain a list of prospective or existing service providers that may benefit from a financial education technology partner?

A5. Partner4Work does not maintain or share a list of prospective providers and cannot recommend or connect vendors with applicants during an open procurement. The RFP allows selected providers to deliver required services directly or through partnerships, so decisions about partners, including technology platforms, are up to each applicant. Organizations interested in partnering may reach out to prospective applicants directly. Information on our current providers can be found on our website https://www.partner4work.org/.