**Learn & Earn Program Request for Proposals Q&A**

**Updated February 14, 2019**

Programmatic Questions

1. Some of our youth will start our youth work program before the Learn and Earn period in May with weekly meetings but increase to 25 hrs. during the Learn and Earn period. I know the youth cannot be paid for these early hours, but I would want to know that the youth who join this particular program could be placed with our program (only those who are L&E eligible and successfully complete an application), since they will have already needed to attend the earlier sessions. Would that be possible?
2. Partner4Work cannot guarantee placement at a particular worksite for Learn & Earn youth. Approved program providers are given the opportunity to submit names of youth that they would like to work with for the summer and Partner4Work makes a good faith effort to place these youth with the provider. Sometimes, however, this request cannot be accommodated. In the past, the most common reasons for Partner4Work not placing a youth requested by a provider with that provider have been: the youth did not apply for Learn & Earn or the youth requested another provider and/or was requested by another provider.

Q. The RFP sites that the Learn & Earn program starts April 1?  Is this new and are orgs expected

to hire young people for the entire April 1-August 31 timeframe?

A.  Partner4Work expects that contracts for providers will run April 1, 2019-August 31, 2019 to

allow for program planning and close out. Youth dates for the program are listed on page 3

of the RFP.

Q. We have a corporate partner that would like to do a summer STEM project-based learning

program involving scrap metal collection, monetization and testing.  We think this would be

an exceptional Learn & Earn program, but we want to be sure of the restrictions for the 14-   
 18 regarding labor work.

A. We invite providers to offer exciting and meaningful learning and horizon broadening

experiences for all of our L&E participants while balancing the need for participant

safety.  All projects must follow child labor laws and Fair Labor Standards, available here: <http://www.legis.state.pa.us/CFDOCS/LEGIS/LI/uconsCheck.cfm?txtType=HTM&yr=2012&sessInd=0&smthLwInd=0&act=0151.&CFID=341765195&CFTOKEN=69173171> and <https://www.dol.gov/whd/regs/compliance/whdfs43.htm>

Q. If all participants in your program do not require a bus pass in order to participate in the   
 summer job should one still be provided for everyone?

A. All youth who need a bus pass in order to get to and from their L&E worksite must be   
 provided a bus pass. Students who do not need a bus due to alternate transportation or are

within safe walking distance to their worksites are not required to receive a bus pass.

Q. The online Partner4work Pre-award Assessment Question # 4: For what fiscal year-end date

was your organization's most recent fiscal audit complete? Do you need to submit an Audit

or can you use your last 1099?

A. Organizations with recent audits are required to submit it. A 1099 will not suffice.