

PARTNER WORK

The Workforce Development Board for the Pittsburgh Area



Building a thriving workforce for the Pittsburgh region.

Board of Directors' Briefing Book

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David J. Malone
Chair



BOARD OF DIRECTORS

David J. Malone, Chairman
Chairman and CEO, Gateway Financial

Acklin, Kevin
President of Business Operations
Pittsburgh Penguins

Allen, Will
Managing Partner
Magrac Ventures

Barcaskey, Rich
Executive Director
Constructors Association of
Western PA

Bullock, Dr. Quintin
President,
Community College of Allegheny
County

Caplan, Debra
Executive in Residence
The Forbes Funds

Casoli, Rich
President
Beemac Trucking

Coplan, David A.
Executive Director
Human Services Center Mon Valley

Dalton, Erin
Director
Allegheny County DHS

Dozier, Clarence
Vice President, Safety,
Sustainability, and Fleet
Maintenance
FedEx

Ellsworth, Laura
Partner4Work Vice Chair
Partner in-Charge of Global
Community Service
Jones Day

Gittlen, Ike
Representative
United Steelworkers

Gonzalez, Gabriella
Program Officer
Richard King Mellon Foundation

Harris, Carey
Chief Executive Officer
Literacy Pittsburgh

Holt, Tim
Vice President, Human Resources
UPMC Insurance Services Division

Huey, Terry
Acting Director
Office of Vocational Rehabilitation

Kelly, Darrin
Partner4Work Secretary
President
Allegheny/Fayette Central Labor
Council, AFL-CIO

Massaro, Steve
Partner4Work Treasurer
President
Massaro Construction Group

McEvelly, Katherine
US Head of Human Resource, Vice
President
Covestro

McLaughlin, Caitlin
Chief People Person
LaFayette Square

Melcher, Tom
Business Manager
Pittsburgh Regional Building Trades
Council

Mendoza, Brandon
Executive Director
NAIOP Pittsburgh

Nobers, Jeff
Executive Director
Builders Guild of Western PA

Pipitone, Scott
President and CEO
Pipitone Group

Rendulic, Mark
Market President
Citizens Bank

Stewart, Joshua
Senior Vice President, Head of
Talent Acquisition and Outreach
PNC

Thomas, John
Chief Financial Officer
ECHO Realty

Topoleski, Linda
Vice President, Workforce
Operations and Programs
Allegheny Conference on
Community Development

Washington, Dr. Nancy Director,
Allegheny Housing Rehabilitation
Corporation

Williamson, Sam
Chair
Urban Redevelopment Authority
Western PA Area Leader, 32BJ
Service Employees International
Union

Wheatley, Jake
Chief of Staff
Mayor Ed Gainey

PARTNER WORK

The Workforce Development Board for the Pittsburgh Area

Partner4Work
Board of Directors' Meeting
8:30-10 a.m. June 30, 2023

Via Zoom: <https://us02web.zoom.us/j/88152191589?pwd=M0JnZlZPdWlBQVdqUzI0aUN2b0dwZz09>

1. Welcome and roll call

David Malone, Chair

2. General Business – Consent Agenda

ACTION:

- **Accept** Minutes from March 31, 2023, Board meeting
- **Accept** Minutes from March 24, 2023, Executive Committee meeting
- **Accept** Minutes from the May 15, 2023, Executive Session of the Executive Committee
- **Acknowledge** the e-vote on May 16, 2023, to select Maher Duessel for auditing services
- **Accept** all funds since the last Board meeting
 - \$25,000 from the Taco Bell Foundation to support Learn & Earn
 - \$1 million from the Hillman Foundation to support various P4W programs and initiatives
 - \$125,000 from JP Morgan Chase to support Learn & Earn
 - \$800,000 from Labor & Industry to support Youth Re-Entry efforts

○ **Approve** contracts

Learn & Earn

Garfield Jubilee Association	\$84,300
Phase 4 Learning Center, Inc - Corp	\$185,386
Auberle	\$252,900
Goodwill of Southwestern PA	\$393,400
Bloomfield-Garfield Corporation	\$252,900
Brookline Teen Outreach	\$56,200
CISPAC	\$112,400
Dynamic Workforce Solutions	\$112,400
Jewish Family & Community Services	\$112,400
Main ST	\$56,200
Latino Community Center	\$56,200
Legacy Arts Project	\$126,450
Equus Workforce Solutions	\$154,550
Boys & Girls Club of Western PA	\$196,700
The Center that CARES	\$98,350
Community Empowerment Association	\$84,300
Homewood Children's Village	\$337,200
Neighborhood Learning Alliance	\$281,000
Pittsburgh Public Schools	\$70,250
Student Conservation Association	\$140,500
Youth Enrichment Services	\$281,000

Youth Services/ Software Development

Homewood Children's Village	\$49,200
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Transportation Industry Partnership

Rosedale Technical College	\$42,000
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Technology Industry Partnership	
Washington Technology Industry Association	\$40,000
Manufacturing Industry Partnership	
Steelworkers Charitable & Educational Organization	\$175,000
Keystone Research Center	\$25,000
Industry Partnerships	
Keep it Simple	\$80,000
Keep the Change Consulting	\$30,000
Clean Energy	
Dynamic Workforce Solutions	\$15,000
Early Childhood Education	
Community College of Allegheny County	\$1,866
CareerLink Simulation	
Reentry Jewel LLC	\$20,000
EARN and WorkReady addenda	
Travelers Aid Society of Pittsburgh	\$80,000
Title I Adult and Dislocated Worker Services	
Dynamic Workforce Solutions	\$2,800,000
One-Stop Operator	
Equus Workforce Solutions	\$599,618
Dislocated Worker	
Jewish Family and Community Services	\$120,000
WIOA Adult	
Goodwill of Southwestern PA	\$350,000
Industry Recognized Training Programs	
Pittsburgh A. Philip Randolph Institute	\$125,350
Swanco, Inc. dba All-State Career School	\$150,000
Builders Guild of Western PA	\$256,080
Community Kitchen Pittsburgh	\$100,000
FortyX80, Inc.	\$150,000
Per Scholas, Inc.	\$100,000
Tech Elevator, Inc.	\$100,750
UPMC Center for High-Value Health Care	\$305,500

EARN

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DB Grant Associates, Inc.	\$1,700,000
Educational Data Systems, Inc.	\$1,500,000
Goodwill of Southwestern PA	\$550,000
Literacy Pittsburgh	\$40,000
Travelers Aid Society	\$385,000

WorkReady

DB Grant Associates, Inc.	\$400,000
Educational Data Systems, Inc.	\$735,582
Goodwill of Southwestern PA	\$150,000
Literacy Pittsburgh	\$40,000
Travelers Aid Society	\$135,000

WIOA Youth

Auberle	\$640,000
Goodwill of Southwestern PA	\$276,000
Phase 4 Learning Center, Inc.	\$1,700,000
Pittsburgh Public Schools	\$184,000
Trade Institute of Pittsburgh	\$400,000

TANF Youth

Boys & Girls Club of Southwestern PA	\$150,000
Bloomfield-Garfield Corporation	\$169,000
Community Empowerment Association, Inc.	\$80,000
City Charter High School	\$62,000
Crossroads Foundation	\$80,000
Human Services Center Mon Valley	\$544,000
Jewish Family & Community Services	\$80,000
Latino Community Center	\$80,000
Neighborhood Learning Alliance	\$250,000
Assemble, Inc.	\$60,000
Three Rivers Youth	\$75,000
Youth Enrichment Services	\$270,000

3. Committee/Staff Reports

- **Audit and Finance** *Steve Massaro, Treasurer, and Kristin Kramer, CFO*
 - *FY24 Budget presentation*
ACTION: *Accept the FY24 Budget as presented*

- **Learn & Earn and Youth Advisory** *Debra Caplan, Chair*

4. Labor Market Presentation

- **ACTION:** *Approve the WIOA Regional and Local Plan Modifications*
(<https://www.partner4work.org/document/southwest-planning-region-multi-year-regional-plan/>)

5. Talent Hub

Rob Cherry, CEO

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6. **CEO's report**

Rob Cherry

7. **Other Business**

8. **Open Forum and Public Comment**

Speakers are limited to three (3) minutes

9. **Adjournment**

Minutes of Partner4Work Board of Directors' Meeting

8:30 a.m. March 31, 2023

VIA ZOOM

Board Members Present

Allen, Will
Bullock, Dr. Quintin
Caplan, Debra
Casoli, Rich
Coplan, Dave
Dozier, Clarence
Ellsworth, Laura
Gittlen, Ike
Gonzalez, Gaby
Holt, Tim
Huey, Terry
Malone, David
McEvelly, Katherine
McLaughlin, Cat
Mendoza, Brandon
Nobers, Jeff
Rendulic, Mark
Thomas, John
Topoleski, Linda
Washington, Dr. Nancy
Williamson, Sam
Wheatley, Jake

Board Members Absent

Acklin, Kevin
Barcaskey, Rich
Dalton, Erin
Harris, Carey
Kelly, Darrin
Massaro, Steve
Melcher, Tom
Pipitone, Scott
Rupert, Duke
Staszko, Frank
Stewart, Josh

Guests Present

Acosta, Richard (Grant Associates)
Benavides, Lisa Marie (Equus)
Davis, Amargie (Community Empowerment Association)
Grigsby, Christine (Equus)
Handlovitch, Melissa (L&I)
Higgins, Kiara (Dynamic Workforce Solutions)
Lampman, Chester (Labor & Industry)
Leisten, Terri (Dynamic Workforce Solutions)
Sljva-Blystone, Amy (Equus)
Sostek, Karen (Dynamic)

Staff Present

Cherry, Rob
Kramer, Kristin
Moore, Dillon
Pajewski, Jennifer
Puskar, Susie
Smith, Andy
Wesley, Dr. Carl

Board Meeting Minutes

Chair Malone called the meeting to order at 8:32 a.m., announced a quorum present.

- Staff, board members, and guests were asked to acknowledge their participation in the chat feature.
- A link to the agenda was posted in the chat.

CONSENT AGENDA

No one wished to discuss any item in more detail for separate treatment.

1. General Business – Consent Agenda

- **APPROVE** Minutes from December 16, 2022, annual meeting
- **APPROVE** Contracts

Learn & Earn Application Support Centers

Auberle	\$8,000
Goodwill of Southwest PA	\$8,000
Bloomfield Garfield Corporation	\$8,000
Boys & Girls Club of SWPA	\$8,000
Carnegie Library of Pittsburgh	\$8,000
Focus on Renewal	\$8,000
Phase 4 Learning Center	\$8,000
Youth Enrichment Services	\$8,000

Learn & Earn Corporate

Phase 4 Learning Center, Inc.	\$185,386
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Learn & Earn

Launchpad Careers, Inc.	\$21,154
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BankWork\$

Energy Innovation Center	\$398,143
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Early Childhood Education

Trying Together	\$49,406
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Business Education Partnership

Pittsburgh Public Schools	\$6,000
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National Fund for Workforce Solutions

The Care Based Leadership	\$40,000
EnterChange Group LLC	\$20,000

Addenda

LMI Reporting Database Economic Modeling, LLC dba Lightcast	\$2,125
TANF Youth Year-round Auberle	\$22,000
EARN Travelers Aid Society of Pittsburgh	\$150,000
WIOA Youth Year-round Auberle	\$105,838
TANF Youth Year-round Youth Enrichment Services, Inc.	\$109,360
Healthcare IP Dynamic Workforce Solutions	\$135,000
Title 1 Dynamic Workforce Solutions	\$50,000
Early Childhood Education Trying Together	-\$28,790
Near Completer D B Grant Associates	-\$54,515

- **ACKNOWLEDGE** The actions taken by the Executive Committee since the last Full Board meeting.

- **Approve** minutes from December 2, 2022
(<https://www.partner4work.org/document/executive-committee-meeting-materials-for-march-24-2023/>)
- **Acknowledge** electronic vote taken Feb. 15, 2023, to approve Learn & Earn provider contracts
- **Accept** all funds since the last Executive Committee meeting
 - Apprenticeship Building America, \$183,333
 - Nursing Pathway Apprenticeship, \$260,000
 - PA Smart Financial Services, \$250,000
 - PA Smart Manufacturing, \$250,000

There were no objections or abstentions. The consent agenda was approved as presented.

Audit and Finance

CFO Kristin Kramer discussed the 2022 Audits for TRWIB, Inc. and RWC, the Form 990 submissions for TRWIB, Inc. and RWC., and the transfer of funds from Dislocated Worker to Adult.

- **On a motion by Ike Gittlen, second by Deb Caplan, the 2022 Audits for TRWIB, Inc. and RWC were approved. There were no objections or abstentions.**
- **On a motion by Dave Coplan, second by Tim Holt, the Form 990 submissions for TRWIB, Inc. and RWC were approved. There were no objections or abstentions.**
- **On a motion by Deb Caplan, second by Ike Gittlen, the Board agreed to transfer as much as \$500,000 from county dislocated worker 2021 to county adult 2021; as much as \$150,000 from county dislocated worker 2022 to county adult 2022; as much as \$250,000 city dislocated worker to city adult 2021 and as much as \$325,000 city dislocated worker 2022 to city adult 2022**

Learn & Earn and Governance

Chair Deb Caplan informed the group that the Learn & Earn application period opened March 10, slightly earlier than in 2022. To date, 900 applications have been received with the goal of placing 1,400 young people in the general program and 50 young people in the corporate program.

In addition, P4W, the County and City are finalizing a multi-year MOU for the program that more effectively operationalizes the program in the years ahead.

On Governance, Ms. Caplan welcomed new members Terry Huey, Josh Stewart, and Jake Wheatley; reminded members to complete Statement of Financial Interests; discussed real and perceived conflicts of interest with regards to contracts; and informed the Board about a new Program Optimization Committee.

Contract Awards

CEO Rob Cherry reminded that in November, P4W issued three RFPs for as much as \$8.6 million in funding to organizations that provide workforce services to adults and youth.

The funding opportunities released included:

- As much as \$2.8 million for WIOA Title I Adult and Dislocated Worker services through the PA CareerLink one-stop career system in Allegheny County and the City of Pittsburgh.

- As much as \$600,000 for one-stop operator services at PA CareerLink.
- As much as \$5.2 million for Youth (WIOA and TANF) programs serving in-school (ages 14-24) and out-of-school youth (16-24).
- The base contract year for adult and youth programs is July 1, 2023, through June 30, 2024, with three options years. The operator is one base year with two option years.

About 15,000 people are served annually with the federal funds.

P4W received 24 proposals for WIOA and TANF youth funds; three proposals for WIOA Adult and Dislocated Worker services; and two proposals for the one-stop operator services. Scoring teams of staff, board members, and other stakeholders ranked proposals; and select finalists were interviewed and/or site visits were made.

Based on this process, P4W makes the following contract recommendations for youth services:

- Assemble
- Auberle
- Bloomfield Garfield Corp.
- Boys and Girls Club
- City Charter
- Community Empowerment Association
- Crossroads
- Dynamic Assoc (PA CareerLink)
- Goodwill
- Human Services Center Mon Valley
- Jewish Family and Community Services
- Latino Community Center
- Neighborhood Learning Alliance
- Phase4
- PPS
- Three Rivers Youth
- Trade Institute of Pittsburgh
- Youth Enrichment Services

Six of the recommended providers will be new providers in our youth portfolio. The new providers are the Trade Institute, Assemble, Boys and Girls Club, Crossroads, Latino Community Center, and Three Rivers Youth. Crossroads is a Homewood provider that provides education and workforce services for youth in grades 8 through 12. Issuance of contracts for youth services is subject to successful contract negotiations.

On a motion by Tim Holt, second by Mark Rendulic, the board authorized Partner4Work to enter into contract negotiations with recommended providers. Dr. Quintin Bullock, Deb Caplan, and Dave Coplan abstained. There were no objections

WIOA Adult/Dislocated Worker

Partner4Work recommended Dynamic Workforce Solutions for a primary contract award of \$2.8M.

Partner4Work recommends negotiating a smaller-scale WIOA career services contract with Goodwill of SWPA. Goodwill may present unique benefits and opportunities to WIOA participants and partner organizations in Pittsburgh and Allegheny County. Partner4Work recommends developing a WIOA career services contract with Goodwill, supported by Adult and Dislocated Worker funding, to serve approximately 100 participants at a cost of approximately \$300,000 annually. Issuance of a contract for WIOA services to Goodwill would be subject to successful contract negotiations.

On a motion by Tim Holt, second by Dave Coplan, the Board authorized Partner4Work to enter contract negotiations with Dynamic Workforce Services. There were no objections or abstentions.

One-stop operator

Partner4Work recommended Equus Workforce Solutions for a contract award of \$599,618.37. Equus is the current one-stop operator within the Careerlink system. Issuance of a contract for one-stop operator services is subject to successful contract negotiations.

On a motion by Dr. Bullock, second by Tim Holt, the Board authorized Partner4Work to enter contract negotiations with Equus.

CEO's report

Mr. Cherry provided updates on the following:

- A strategic plan dashboard and updates
- Grants proposed and/or received from Labor & Industry, the Hillman Foundation, JP Morgan Chase, and the Taco Bell Foundation; UPMC Center for High Value Health Care, Allegheny County DHS, and the University of Pittsburgh's dental assistant apprenticeship.
- Governor Shapiro's transition team
- A Workforce 101 presentation to Mayor Gainey and Chief of Staff Wheatley and the a pending roundtable discussion on Black wealth building.

OTHER BOARD BUSINESS

No other Board business

NEW BOARD BUSINESS

No new Board business

PUBLIC COMMENT

With no additional public comment, the meeting adjourned at 9:30 a.m. There were no objections or abstentions.

MEMORANDUM

TO: Partner4Work Finance Committee
FROM: Kristin Kramer
DATE: June 9, 2022
RE: FY23-24 Budget

I have enclosed the proposed FY23-24 Partner4Work budget. The following represents a more detailed narrative surrounding the FY23-24 Budget Analysis.

Income:

● Public Funds/Government Grants

- The proposed FY23-24 budget shows a \$4.0M increase which is depicted by the following:
 - WIOA Allocations - The WIOA cluster (Youth, Dislocated Worker, & Adult) overall has increased by \$85K. However, shifts have occurred within the cluster. Youth is projecting a \$400K increase, adult a \$170K increase, while dislocated worker is showing a decrease of \$484K. The current trend has been less dislocated workers compared to adults being served, even though the dislocated worker funding stream received the largest increase of funding this year. The overall funding for WIOA has increased 3.72% from the prior year.
 - TANF –We separated the TANF funds this year into youth and adult. Youth is increasing by \$460K and adult by \$185K. We are planning on a carry forward waiver from the State for the PY 21 TANF youth funds. TANF Adult increase is due an increase in transportation assistance to clients and it is reflected in the budget. This funding has been consistent year to year.
 - Priority Populations – has increased \$525K. This increase is related to additional funding projected for the upcoming year from the State and our awarded DOJ grant. In the previous fiscal year, we only had the MUS Pathways home grant.
 - Sector Strategies – has increased \$2.7M from the prior year. Sector Strategies is comprised of a variety of funding. This is the area our new Policy & Research team falls under. With our priorities pointing towards labor market research and industry partnerships, we have secured additional PA Smart money for areas in Healthcare, Manufacturing, and Financial to name a few and new foundation support. We have also received new funding for clean energy, build back better and apprenticeship building America. This division is stronger and more robust than in previous years.
 - Learn & Earn – This program remains consistent from the prior year.

Foundation and Private Fund Breakdown \$820K, which is an increase of \$614K

- Learn & Earn corporate contributions - \$100K
- JP Morgan Chase - \$125K
- The Pittsburgh Foundation - \$100K
- Taco Bell - \$25K
- Bank Works Private Contributions - \$50K
- Hillman Foundation - \$500K

The increase from the previous year is primarily related to the Hillman Foundation Grant of \$500K.

Expenses:

- **Direct Program Expense**

- The direct program expenditures have increased significantly this year by \$3.5M. This year we procured our Youth, Title I and operator services, which have added to the increase for direct program expenditures. Additional, sector strategies projected growth is the other component to our increase in direct program expenditures.
- WIOA Youth has a \$500K increase and TANF Youth has a \$258K increase. We have offered WIOA youth funding to Title I, which we have not done in the past to help bridge youth into the one stop locations. With the procurement this year we have 1 new provider under WIOA youth and 4 new providers under TANF youth.
- WIOA adult increased \$131K from prior year, offset by dislocated worker, which has a decrease of \$540K. These direct program expenses are in line with the trends for adult and dislocated worker. As mentioned above, we are serving less dislocated workers than in past years.
- TANF Adult is projecting consistent with prior year and has minimal changes to direct program expenses.
- Priority Populations (formerly ex-offenders) have increased \$451K in direct program expenses. These additional direct services are related to the DOJ and State funding.
- Sector strategies hold the lion's share of increase, which equate to \$2.3M. This is related directly to the additional secured funding.

- **Salaries, Wages and Benefits**

- We are budgeting a \$297K increase in this area for two reasons.
 - A 3% increase built into the salary – annual increases for staff.
 - Over the past year, we have removed 8 positions and added 9 new positions. These correspond to our organization structure and the need throughout the organization including support for the additional direct expenses.
 - Specifically looking at management & general expenses, salaries have decreased \$87K due to our separation and consolidation of positions and our intentional reorganization.

- **Communications**

- The increase of \$184K in communications is primarily related to the strategic plan initiatives. The majority of this expenditure will be covered by the Hillman Foundation grant. There is a small increase for digital support for social media scheduling tools, which will go into management & general costs. We also have \$20K budgeted for updating our current webpage through Wahila Creative.

- **Contractor**

- This expense increased by \$65K. Under M&G this has increased \$105K, we had additional culture planning and graphic design services budgeted for \$35K that we did not have in previous years. We also had a small increase for IT consulting. Additionally, we have budgeted consulting services for fund development of \$87K. The M&G increase is offset by a small decrease under the programs.

- **Information Technology Services**

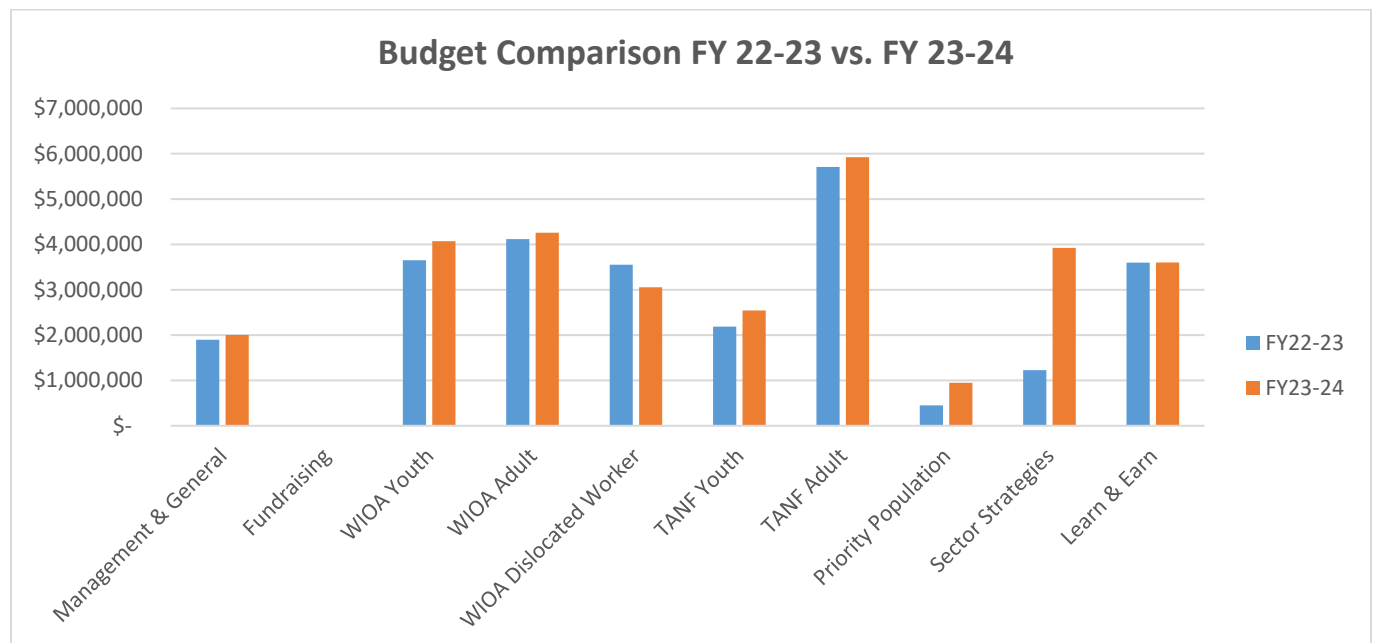
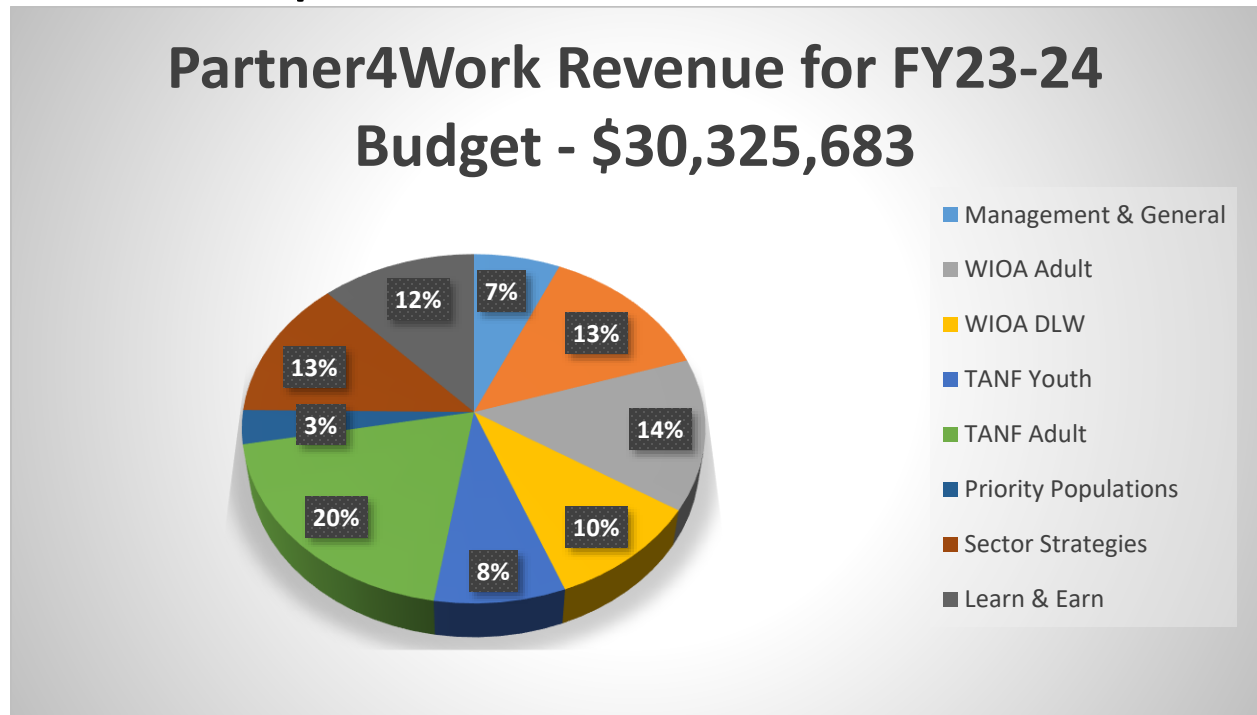
- We have an increase of \$89K for information technology services. Over the past year, IT prices have increased all around. We have increased our technology based on past trends, which is about a \$40K increase. The other \$50K is budgeted for Sector Connect and will be paid for with youth funding.

- **Materials & Supplies**

- Materials & Supplies increased \$12,000. This was budgeted based on trend. We recognize that materials and supplies have increased in price over the past several years.

- **Memberships**
 - This expense increased \$25K. There are 2 reasons for this increase. First PWDA and Allegheny Conference have increased their membership fees \$10K and \$1.5K, respectively. Secondly, we added a new membership for Vistage for \$20K. We did have an offset to these increases by the reduction of MUS membership by \$10K, as we did not renew our membership with MUS.
- **Travel & Conference**
 - With our increase in staffing over the last several years, we want to be able to offer training and conferences to more staff. We are using this as a tool to help mitigate turnover and retain good talent.

Charts & Graphs



**Partner4Work
Statement of Activities
FY23-24 BUDGET**

Reimbursement Contracts	Restricted Grants
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	Management & General	Fundraising	WIOA Youth	WIOA Adult	WIOA DLW	TANF Youth	TANF Adult	Priority Populations	Sector Strategies/IP's	Learn & Earn	Total Program	Temporarily Restricted	TOTAL	
	(Unrestricted)	(Unrestricted)	(Program)	(Program)	(Program)	(Program)	(Program)	(Program)	(Program)	(Program)	(Unrestricted)			Total Unrestricted
Ordinary Income/Expense														
Income														
4000 · Public Funds/Government Grants	0		4,313,538	4,718,089	3,376,725	3,272,694	6,069,634	1,059,235	3,169,984	2,710,000	28,689,899	28,689,899	755,000	29,444,899
4200 · Foundation & Private Contrib	0			0	0			0	550,000	270,000	820,000	820,000		820,000
4300 · Interest	5,000			0	0	0		0	0	0	0	5,000		5,000
4400 · Inter-Fund Transfer	0			0	0	(450,000)		0	0	450,000	0	0		0
4710 · Other Income	1,000			0	0	0		0	0	0	0	1,000		1,000
4800 · Assets Released frm Restriction								0	392,000	419,000	811,000	811,000	(811,000)	0
Total Income	6,000	0	4,313,538	4,718,089	3,376,725	2,822,694	6,069,634	1,059,235	4,111,984	3,849,000	30,320,899	30,326,899	(56,000)	30,270,899
Expense														
5000 · Direct Program Expenses	0		3,499,408	3,637,920	2,464,079	1,999,431	5,059,668	613,063	2,835,571	3,096,770	23,205,910	23,205,910	0	23,205,910
5200 · Salary, Wages, and Benefits	1,163,727	0	501,621	545,068	517,333	457,166	330,776	302,712	825,286	410,726	3,890,686	5,054,413	0	5,054,413
5350 · Communication	61,500		0	7,500	7,500	7,500		2,500	160,000	11,000	203,500	265,000	0	265,000
6000 · Contracted Service	209,288		10,000	10,000	10,000			0	18,000		528,000	737,288	0	737,288
5750 · Depreciation Expense	22,600			0	0	0		0	0	0	0	22,600	0	22,600
5700 · Equipment Expense	38,000		0	5,000	5,000	5,000	5,000	1,000	2,500	0	23,500	61,500	0	61,500
5500 · Fiscal	51,800		0	0	0	0	6,000	0	0	0	6,000	57,800	0	57,800
5600 · Insurance	20,000		0	0	0	0		0	0	0	0	20,000	0	20,000
6400 · Information Technical Service	109,606		2,000	2,000	2,000	27,000	2,000	2,000	0	54,000	91,000	200,606	0	200,606
6100 · Legal Expense	25,729		2,000	1,000	1,000	1,000	1,000	0	1,100	1,500	8,600	34,329	0	34,329
5800 · Materials / Supplies	30,000		2,500	5,000	5,000	5,000	5,000	2,500	2,500	2,000	29,500	59,500	0	59,500
5930 · Meeting Expense	15,000		10,000	5,000	5,000	5,000	5,000	2,500	5,000	2,000	39,500	54,500	0	54,500
6300 · Memberships	55,000		0	0	0	5,000		0		0	5,000	60,000	0	60,000
5350 · Postage / Messenger	1,000		0	0	0	0		0	0	0	0	1,000	0	1,000
5360 · Publications	1,500		0	0	0	0		0	0	0	0	1,500	0	1,500
5400 · Rent	112,758		21,807	23,695	22,490	19,874	14,380	13,160	35,877	17,855	169,138	281,896	0	281,896
6319 · Staff Administration	26,600		650	1,300	1,300	650		0	0	0	3,900	30,500	0	30,500
5320 · Telephone	28,500		0	0	0	0		0	0	0	0	28,500	0	28,500
5900 · Travel & Conference	28,000		21,375	14,438	14,438	8,750	8,750	9,000	37,750	5,000	119,500	147,500	0	147,500
6999 · Distributed Costs	(1,995,824)		242,177	460,168	321,586	281,324	144,560	110,800	188,400	248,149	1,997,164	1,340	0	1,340
Total Expense	4,784	0	4,313,538	4,718,089	3,376,725	2,822,694	6,069,634	1,059,235	4,111,984	3,849,000	30,320,898	30,325,683	0	30,325,683
Net Ordinary Income	1,216	0	0	0	0	(0)	0	(0)	0	0	1	1,217	(56,000)	(54,783)
Net Income	1,216	0	0	0	0	(0)	0	(0)	0	0	1	1,217	(56,000)	(54,783)

Partner4Work
Statement of Activities Comparison
FY22-23 vs FY23-24 Budget

	BUDGET		
	FY 22-23	FY 23-24	Change
Management & General	\$ 6,000	\$ 4,784	\$ (1,216)
Fundraising	\$ 14,875	\$ -	\$ (14,875)
National Dislocated Worker	\$ -	\$ -	\$ -
WIOA Youth	3,914,527	\$ 4,313,538	\$ 399,011
WIOA Adult	4,547,613	4,718,089	\$ 170,476
WIOA Dislocated Worker	\$ 3,860,493	\$ 3,376,725	\$ (483,768)
TANF Youth	\$ 2,362,600	\$ 2,822,694	\$ 460,094
TANF Adult	\$ 5,884,650	\$ 6,069,634	\$ 184,984
Priority Populations	\$ 531,381	\$ 1,059,235	\$ 527,854
Sector Strategies IP's	\$ 1,380,000	\$ 4,111,984	\$ 2,731,983
Learn & Earn	\$ 3,884,000	\$ 3,849,000	\$ (35,000)
Total	<u>\$ 26,386,139</u>	<u>\$ 30,325,683</u>	<u>\$ 3,939,543</u>

Partner4Work
Statement of Activities Comparison
FY22-23 vs FY23-24 Budget

Ordinary Income/Expense	BUDGET FY22-23	BUDGET FY23-24	Change
Income			
4000 · Public Funds/Government Grants	24,800,613	28,689,899	3,889,286
4200 · Foundation & Private Contrib	206,000	820,000	614,000
4300 · Interest	5,000	5,000	-
4400 · Inter-Fund Transfer	-	-	-
4710 · Other Income	1,000	1,000	-
4800 · Assets Released frm Restriction	1,374,050	811,000	(563,050)
Total Income	26,386,663	30,326,899	3,940,236
Expense			
5000 · Direct Program Expenses	20,050,684	23,205,910	3,155,226
5200 · Salary, Wages, and Benefits	4,750,900	5,054,413	303,513
5350 · Communication	80,500	265,000	184,500
6000 · Contracted Service	671,400	737,288	65,888
5750 · Depreciation Expense	23,250	22,600	(650)
5700 · Equipment Expense	67,500	61,500	(6,000)
5500 · Fiscal	59,500	57,800	(1,700)
5600 · Insurance	20,000	20,000	-
6400 · Information Technical Service	111,500	200,606	89,106
6100 · Legal Expense	36,729	34,329	(2,400)
5800 · Materials / Supplies	47,000	59,500	12,500
5930 · Meeting Expense	49,500	54,500	5,000
6300 · Memberships	35,000	60,000	25,000
5350 · Postage / Messenger	1,000	1,000	-
5360 · Publications	1,500	1,500	-
5400 · Rent	276,675	281,896	5,221
6319 · Staff Administration	23,900	30,500	6,600
5320 · Telephone	28,500	28,500	-
5900 · Travel & Conference	66,500	147,500	81,000
6999 · Distributed Costs	0	1,340	1,340
Total Expense	26,401,538	30,325,683	3,924,145
Net Income	(14,875)	1,217	

Partner4Work
Management & General Budget
FY22-23 vs FY23-24 Budget

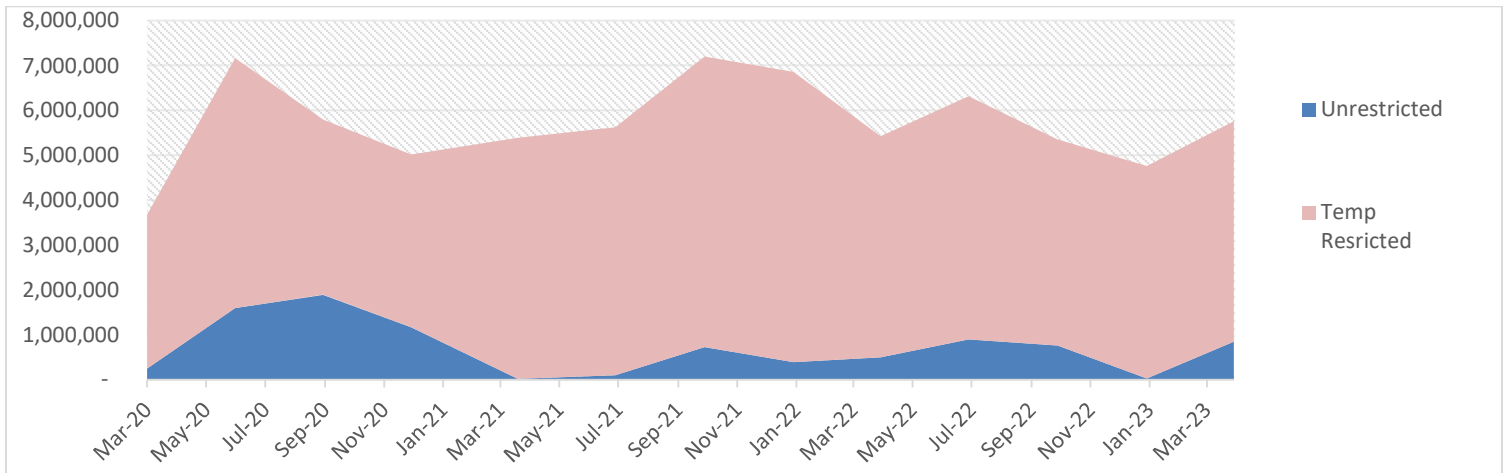
Ordinary Income/Expense

		FY22-23	FY23-24	Variance
Income				
	4000 · Public Funds/Government Grants			
	4200 · Foundation & Private Contrib			
	4300 · Interest	5,000	5,000	0
	4400 · Inter-Fund Transfer			
	4710 · Other Income	1,000	1,000	0
	4800 · Assets Released frm Restriction			
	Total Income	6,000	6,000	0
Gross Profit		6,000	6,000	0
Expense				
	5000 · Direct Program Expenses			
	5200 · Salary, Wages, and Benefits	1,250,774	1,163,726	(87,048)
	5350 · Communication	40,500	61,500	21,000
	6000 · Contracted Service	103,600	209,288	105,688
	5750 · Depreciation Expense	23,250	22,600	(650)
	5700 · Equipment Expense	44,000	38,000	(6,000)
	5500 · Fiscal	59,500	51,800	(7,700)
	5600 · Insurance	20,000	20,000	0
	6400 · Information Technical Service	79,500	109,606	30,106
	6100 · Legal Expense	25,729	25,729	0
	5800 · Materials / Supplies	22,500	30,000	7,500
	5930 · Meeting Expense	15,000	15,000	0
	6300 · Memberships	35,000	55,000	20,000
	5350 · Postage / Messenger	1,000	1,000	0
	5360 · Publications	1,500	1,500	0
	5400 · Rent	110,670	112,758	2,088
	6319 · Staff Administration	20,000	26,600	6,600
	5320 · Telephone	28,500	28,500	0
	5900 · Travel & Conference	22,000	28,000	6,000
	6999 · Distributed Costs	(1,897,023)	(1,995,824)	(98,801)
	Total Expense	6,000	4,784	(1,216)
Net Ordinary Income		\$ 0	\$ 1,216	\$ 1,216
		0	1,216	1,216

March 31, 2023

Dashboard Report

Cash Flow Unrestricted and Temp Restricted Funds



Current Assets, Liabilities & Equity

Cash:

Temp Restricted \$4,911,803

Unrestricted \$851,284

Total Cash \$5,763,087

Line of Credit *secured by Money Market*

\$0 of \$500,000

Other Current Assets

Assets

Prepaid Expenses \$10,587

Prepaid Insurance \$5,684

Security Deposit \$6,067

Fixed Assets Net of Depreciation \$111,985

Liabilities

A/P \$3,444,561 (\$3,079,898 due to subrecipients)

PA Unclaimed Property \$0

Accrued Vacation \$82,529

Deferred Rent \$22,425

A/R Clean Up \$128,927

Equity

Unrestricted Net Assets \$852,648

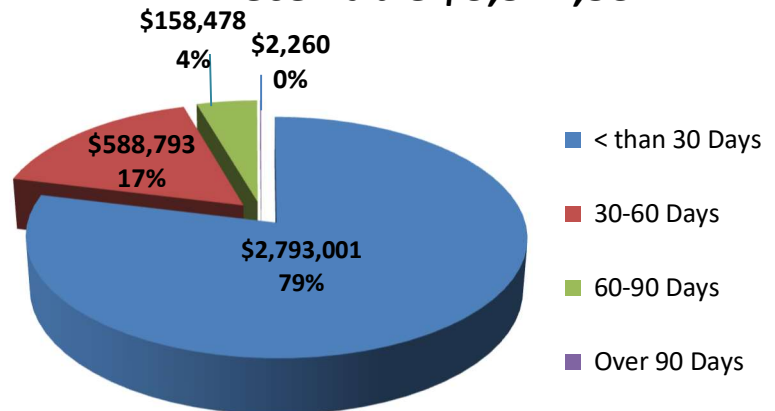
Temp Restricted Net Assets \$7,618,082**

Net Income (\$2,712,192)

**Career Link \$57,701; M&G \$2,733; Sector Strat. \$1,021,141; Adult TANF \$3,509,731; L&E \$3,026,776

This is reflective of activity through 7/1/2022

Partner4Work Accounts Receivable \$3,542,531

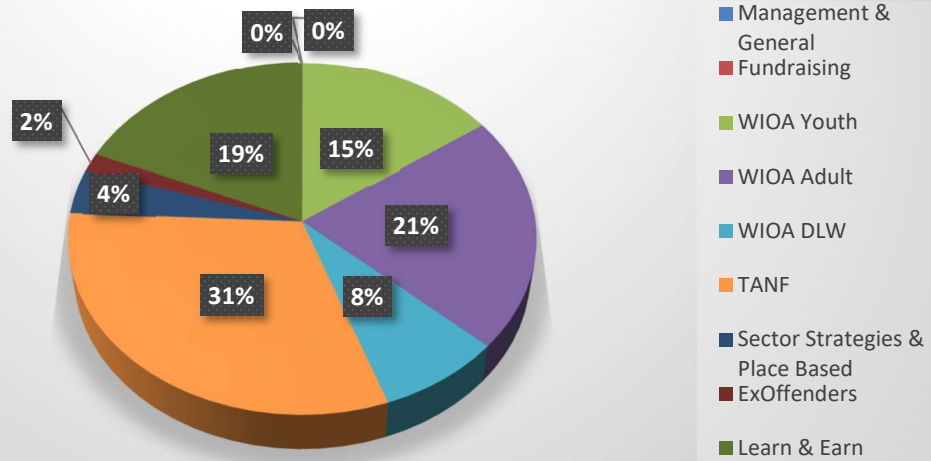


Items over 90+ days: Allegheny County Department of Economic Development \$2,260 *
*marked as paid

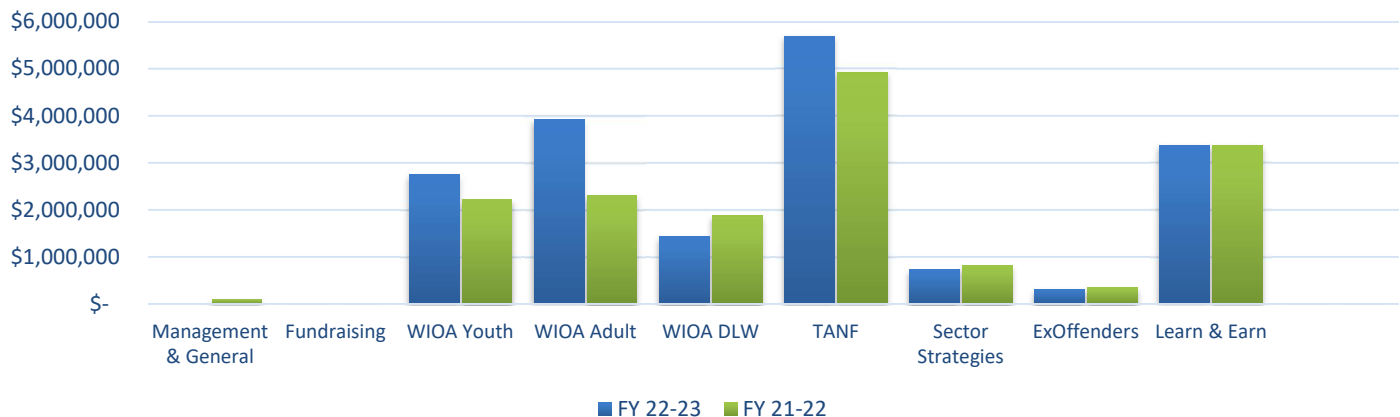
Dashboard Report Continued

Expense section

Total Partner4Work Expenditures \$18,251,787



Expense Comparison FY 22-23 vs. 21-22



Comments

- WIOA Youth is \$534K above the prior year. This year the youth team issued contracts \$600K above prior year. \$360K is related to direct program expenditures, \$95K related to wages & benefits, \$40K related to indirect costs and \$15K related to IT technology, materials & supplies purchased specifically for the Youth program.
- The adult program is \$1.6M above prior year. \$1.2M is related to direct program expenditures, \$122K is related to wages & benefits, \$96K related to materials & supplies (specifically related to careerlink) and \$118K related to indirect costs. Our Title I contracts stayed consistent with funding, however the splits between adult and dislocated worker have changed. We are serving more adults vs dislocated workers this year. Under direct program expenditures, this year we have \$400K more in ITA expenditures.
- Dislocated Worker is \$440K below prior year. As mentioned above, we are serving more adults than dislocated workers this year. This decrease is primarily related to direct program expenditures with a decrease of \$485K, offsetting this decrease is a \$40K increase in salaries, wages & benefits.
- TANF funding is \$774K above the prior year. Direct program expenditures increased \$550K, Salaries, wages & benefits increased \$25K and indirect expenditures increased \$180K from the prior year. Under TANF youth, we have issued \$500K more in contracts this year vs. the prior year. We carried forward funds under TANF youth that we are spending down this year.

Board Book (06.30.2023) - Policy Updates

WIOA Regional and Local Plan Modifications

The Workforce Innovation and Opportunity Act (WIOA) requires local workforce development boards (LWDBs) and chief elected officials to engage in an integrated regional and local workforce planning process to prepare, submit, and obtain approval of a single collaborative regional plan that incorporates local plans for each of the local areas within the given workforce planning region. These plans serve as four-year action plans to develop, align, and integrate service delivery strategies to support the Commonwealth's vision, strategic and operational goals.

The Southwest Planning Region is a nine-county workforce development planning region made up of five local workforce development areas (WDAs). Four LWDBs oversee these local areas:

- Southwest Corner Workforce Development Board
 - Southwest Corner WDA
 - Counties: Beaver County, Greene County, and Washington County
- Three Rivers Workforce Development Board, dba Partner4Work
 - Allegheny County WDA and City of Pittsburgh WDA
 - Counties: Allegheny County
- Tri-County Workforce Development Board
 - Tri-County WDA
 - Counties: Armstrong County, Butler County, and Indiana County
- Westmoreland-Fayette Workforce Development Board
 - Westmoreland-Fayette WDA
 - Counties: Fayette County and Westmoreland County

The Southwest Planning Region released required [modifications to our WIOA Regional and Local Plans](#) on May 11, 2023 for a 30-day public comment period. Key modifications to plans include updated regional labor market and population data, revised strategies for regional coordination and collaboration, and updated information on workforce development programs, including registered apprenticeships, being implemented across the region. *No comments were received during the public comment period.*

The modified plans **require approval** from LWDB members and chief elected officials in the Southwest Planning Region. Once approved regionally, the modified plans will be submitted to the PA Department of Labor & Industry for final Commonwealth approval. The effective date for these modified plans will be July 1, 2023 - June 30, 2025.

Partner4Work Board Policy Meetings - Update

From June 2022 - August 2022, small groups of board members met during a series of three facilitated meetings to set priorities for the newly established Partner4Work Policy and Research Department. A total of seventeen (17) board members participated across the three meetings. Board members raised many important issues during these meetings, which were summarized in the [Partner4Work Board Briefing Book for September 30, 2022](#).

Feedback and perspectives provided by Board members during these meetings continue to inform the work of Partner4Work's Policy and Research Department, including advocacy efforts, the creation of [external labor market reports](#) and [other resources](#), and business and other stakeholder engagement.

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Yost, Monique Program Manager, Adult Workforce Services	226	412-932-2946	myost@partner4work.org

Fax - Wireless

FAX 412-552-7091 received in
admin@partner4work.org

Guest Wireless: TRWIB-Guest **passphrase:** Welcome2TRWIB!

Other Contacts

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CareerLink (East Office) Ardmore Blvd.	412-436-2225 (Main) 412-436-2133 (Fax)	Greeter desk: call Main # press 201 of zero
Centre City Tower SECURITY (Lobby Guard)	646-340-1700 ext. 806	

PA CAREERLINK® PITTSBURGH/ALLEGHENY COUNTY SYSTEM

COMPREHENSIVE CENTERS

Allegheny East

2040 Ardmore
Boulevard
Pittsburgh, PA 15221
412-436-2225
TTY 412-271-4217

Downtown Pittsburgh

914 Penn Avenue
Pittsburgh, PA 15222
412-552-7100
TTY 412-552-7044

REGIONAL CENTERS

Alle-Kiski

1150 5th Avenue,
Suite 200
New Kensington, PA
15068
724-334-8600
TTY 724-334-8713

Mon Valley Regional

570 Galiffa Drive
Donora, PA 15033
724-379-4750
TTY 724-379-5981

Partner4Work, formerly 3 Rivers Workforce Investment Board, leads the development, integration and implementation of a world-class workforce development system in Pittsburgh and Allegheny County.

Mission

To develop a thriving workforce, Partner4Work drives and delivers strategic investments, provides expertise, and creates opportunities for businesses, job seekers, agencies, and policymakers in Allegheny County and the City of Pittsburgh.

Vision

Partner4Work envisions a thriving and prosperous community, where all residents have access to expansive career opportunities and all businesses have access to a talented workforce.

Values

We will lead with integrity; treat individuals respectfully and support all individuals in their quest for meaningful employment; be inclusive in recognizing diversity; be excellent stewards of public resources; respect employers' diverse talent needs.

Partner4Work

Centre City Tower, Suite 2400

650 Smithfield Street

Pittsburgh, PA 15222

Phone: (412) 552-7090

Fax: (412) 552-7091

www.partner4work.org

Equal Opportunity Employer

Auxiliary aids and services are available upon request. Reasonable accommodations can be made when requested in advance. Please call (412) 552-7090 or email info@partner4work.org with your request.

